Trindel
Insurance Fund
Alpine - Colusa - Del Norte – Lassen – Modoc – Mono – Plumas - San Benito – Sierra - Trinity
A Joint Powers Authority Established in 1980
www.trindel.org

BOARD OF DIRECTORS
MINUTES
May 11,12 & 13, 2011
Community Hall
Sierra City, CA 96125

Meeting Called to order at 9:00 AM

A. Roll Call.

Voting Members & Alternates Present:
Sherri Adams – Del Norte
Rita Sherman – Mono (Vice President)
Van Maddox – Sierra (President)
Peter W. Huebner – Sierra
Shelly Pourian – Trinity
Michelle McCelland- Alpine
Rick Rudometkin - Modoc
Wendy Tyler – Trinity
Rich Inman – San Benito (left after lunch of the second day)
Richard Egan – Lassen
Jack Ingstad – Plumas

Members Absent:
Colusa

Others Present:
David Nelson – Staff
Gene Herndon – Staff
Lacy Cusmano – Staff
Brian Muir – Mono County

B. Election of President, Vice-President and Secretary for the 2011-12 fiscal year.

Rita Sherman nominated herself for President.
Sheri Adams Second Rita for President.
Rita Sherman to be President, unanimous approval by the Board.

Rita Sherman nominated Sherri Adams.
Van called for a vote.
Unanimous approval for Sherri Adams to be Vice-President.

Richard Egan nominated Michelle McLelland for Secretary.
Sherri Adams seconded Michelle for Secretary.
Unanimously approved for Michelle McLelland to be Secretary.

Effective July 1, 2011 this comes into effect

DRAFT

C. Appointment of two members to the Executive Committee for the 2011-12 fiscal year.

Rita Sherman wants to nominate for leaving Peggy Scroggins on the Executive Committee, unanimously approved. Rick Rudometkin volunteered himself for the last seat, unanimously approved.

D. Approval of Minutes of March 2, 2011 meeting.

Executive Director, David Nelson brought Karen Fouch's input about the minutes. Shelly Pourian said they are really lengthy and they ran on she wants bullet points. Rich Inman says it is too much work and would like a more condensed version. Van said just important discussion what was the item and what were the highlights a shorter version would be fine shorten them up.

Motion by Rita Sherman and Second by Michelle McLelland, to approve the March 2, 2011 minutes as presented, unanimously approved.

E. Informational Items: Check registers, invoices and certification from Assistant Treasurer for the 3rd quarter of 2010/2011.

No action taken, information only registers provided at meeting for review.

Adjourn Open Session

Closed Session

F. Discussion/Action: Executive Director's Performance Evaluation.

Adjourn Closed Session

It has been tabled until tomorrow May 12, 2011

After closed session on May 12, 2011 President, Van Maddox reported that the evaluation of the Executive Director, David Nelson is excellent there will be no merit due to the economy the cola is still effective.

Reconvene Open Session

G. Discussion/Adoption of Trindel's Conflict of Interest Code.

No action taken, information only. Trindel's Conflict of Interest Code needs to be renewed every year there were no changes everyone agreed.

H. Discussion/Adoption of Resolution No. 11-02 setting premiums for the 2011-12 fiscal year for all programs.

Executive Director, David Nelson explained the premiums. There was discussion by all present Counties.

Motion by Sherri Adams and Second by Rita Sherman, to adopt Resolution No. 11-02 setting premiums for the 2011-12 fiscal year for all programs, unanimous approval.

I. Discussion/Adoption of Resolution No. 11-03 approving the return of funds and giving the option to take a credit as partial payment of the 2011-12 premium invoice or taken as a return of cash.

Executive Director, David Nelson explained how the return of funds works. (half of excess of 90% confidence level) The board would like to see everything in excess of 90% be available for return to members. There was discussion on netting the two programs but did not carry.

Motion by Rich Inman and Second by Richard Egan, to adopt Resolution No. 11-03 approving the return of funds and giving the option to take a credit as partial payment of the 2011-12 premium invoice or taken as a return of cash. The return would be based on anything above the 90% confidence level, unanimous approval.

J. Discussion/Adoption of Resolution No. 11-04 adopting budgets for all programs and activities for the 2011-12 fiscal year.

Executive Director, David Nelson explained in detail the Resolution. There is discussion between the Counties

on how many people from each County should be sent to and cut the price down to CAJPA $8,000.00, PARMA $10,000.00 and CSOOC $8,000.00. Drop miscellaneous account down to $3,000.00. Loss Prevention Budget mistake of $1,400.00 should be $14,000.00. There is discussion of purchasing another car for the new Safety & Loss Prevention Analyst. Adding a line item of $30,000.00 not to exceed and for David to make the choice of vehicle and purchase it by piggy backing on to one of the Counties.

Motion by Rick Rudometkin and Second by Rich Inman, to adopt Resolution No. 11-04 adopting budgets for all programs and activities for the 2011-12 fiscal year with the above changes, unanimous approval.

Thursday, May 12, 2011, 9:00 AM

K. Discussion/Authorization; A review of our Investment Policy pursuant to Government Code Section 53646(a) and authorizing the Treasurer to invest, reinvest, sell or exchange securities for the 2011-2012 fiscal year as required by Government Code Section 53607.

There was discussion on investments. Brian Muir did a power point presentation on treasury investment pool.

Motion by Wendy Tyler and Second by Sherri Adams, to authorize a review of our Investment Policy pursuant to Government Code Section 53646(a) and authorizing the Treasurer to invest, reinvest, sell or exchange securities for the 2011-2012 fiscal year as required by Government Code Section 53607, unanimous approval.

L. Discussion/Direction: Review the Statement of Net Assets & Statement of Revenue and Expenditures as of April 30, 2011.

Executive Director, David Nelson discussed cash deficits and financial statements.
No action taken discussion only.

M. Discussion/Direction: Staff report on activities since the March 2011 Board meeting. This item will also include the opportunity for individual members to discuss any topics of interest relating to their specific county, i.e. how do others handle ____, this is what we are doing ____, State program/funding issues.

Executive Director, David Nelson talked about

- **the sublease of the building that Trindel is in right now,**
- **wanting direction from the board for the interview in Colusa for the RFP regarding the different programs in Trindel President, Van Maddox wants to keep it as it is everyone agrees.**
- **York has a new claims management software called claims connect.**
- **Vice-President, Rita Sherman and Executive Director, David Nelson talked about Workers' Compensation liens.**
- **Trinity County is having a Northern Auditors Meeting Executive Director, David Nelson asked to go and tell them about Trindel the board wants to get the Trindel name out and host afternoon snacks.**

Lacy Cusmano talked about:

- **Safety & Loss Prevention Analyst Position,**
- **Working with Peter Huebner for setting up the Board Meeting in May,**
- **assembling the Agenda binders for the May meeting,**
- **Ordered Trindel shirts for the Board,**
- **helping David with the RFP for Colusa and**
- **Liability case of Plumas.**

Gene Herndon talked about:

- **Safety & Loss Prevention Analyst Position,**
- **workplace trainings and**
- **Loss Prevention Meeting in Del Norte.**

- **Rich Inman thanked Van for being here**
- **Vice-President, Rita Sherman talked about DOT training**
- **There was discussion of the use of training funds.**

N. Discussion: On claim trends & comparisons graphs and reports.

No Action Taken Discussion Only.

O. Discussion: Performance evaluations of contractors.

Discussion was on the vendors and their performance.

P. Discussion/Approval: Safety & Loss Prevention Analyst timeline and costs.

Gene Herndon did a power point presentation; everyone is in agreement of the timeline and costs.

Motion by Sherri Adams and Second by Michelle McLelland, to approve the timeline and cost for the Safety & Loss Prevention Analyst as presented.

Q. Discussion/Action: To bring worker's comp claims in house.

There was discussion about the time frame and cost estimate being spread out over several years. A recommendation for the finalists of the WC Supervisor position to be interviewed by the board and to discuss their view of how to organize the in house program.

Motion by Rich Inman and Second by Wendy Tyler, to have the Executive Committee approve the Job Specs and for the Executive Director to move forward with the recruitment of the WC Supervisor position, unanimous approval.

R. Discussion/Action: workers compensation self-insured retention level.

Discussion of SIR Levels and claims.

The Board would like to see more information at the next meeting.

S. Discussion/Adoption of Resolution No. 11-05 employee benefits.

There was discussion on PERS percentage.

Motion by Rick Rudometkin, and Second by Jack Ingstad, to adopt the Resolution No. 11-05 employee benefits as is except for taking the FLSA wording out.

Poll: Alpine, no; Del Norte, yes; Trinity, yes; Plumas, yes; Lassen, no; Modoc, yes; Mono, yes; Sierra, no; San Benito, yes.
AYES = 6 NOES = 3

T. Discussion/Action moving miscellaneous EIA health plans to Trindel.

There was discussion on health plans.

Unanimous approval, for David to get this together.

U. Public Comment: Matters under the jurisdiction of the Board, whether or not on the posted Final Agenda, may be addressed by the general public at this time. The total amount of time for public comment shall be no more than fifteen minutes. The Chair, with consensus of the Board, may establish reasonable regulations including, but not limited to, limiting the amount of time allocated for a particular issue and for each speaker. No action is to be taken or substantive discussion pursued on matters not on the posted Final Agenda.

There was no public comment.

V. Future Meetings: November 2, 3 & 4, 2011 in Trinity County

Adjourn. Date: 5/12/2011 Time: 4:22 PM

Respectfully Submitted by David Nelson, Executive Director